

**Our Payment terms are as follows for system bookings.**

**Booked by AABH consultants in the system.**

Payment is due as per the due date on the invoice.

This is usually 30 days prior but may vary if Instant purchase or any component within cancellation period due immediately.

The document Peggy sent you is the Confirmation to the agent form and from this a invoice will be raised and sent to you for payment.

These invoices are raised on a per booking basis and in this case payment will be due 26 Jan or earlier.

No Deposits are required.

Bookings made within 30 days will require immediate payment of our invoice before travel or cancellation penalty periods.

**Booked by you in our system.**

A single invoice will be raised at the end of each month for all bookings with a departure date within 15 days or Instant purchase and must be paid before use of first service or applicable cancellation period.

**1. Cancellations and refunds Inside 15 Days**

- a. Depending on how the payment (eg Direct Deposit) was made, a refund will be made to the agent (less any cancellation fees if applicable) within 14 days of the cancellation/refund application made.
- b. If the booking was paid by credit card then the same credit card will be credited (less any cancellation fees if applicable) within 14 days of the cancellation/refund application made. CC bookings incur a CC fee.

**Instant bookings will be invoiced immediately**

**2. Bookings with Instant Purchase components.**

- Payment for the Instant Purchase can be made either via a direct debit into AABH nominated bank account or by credit card.

Once a booking is paid using our system then it is fully paid to our suppliers.

**Bookings outside the system**

Payment terms will form part of the booking process and will be advised at time of booking.